AMERICAN LEGION AUXILIARY
Badger Girls State

SPONSORSHIP FORM
DEADLINE – JANUARY 31, 2027

Fee: $500 per Delegate ~ Make check payable to: ALABGS
Mail to: PO Box 140, Portage WI 53901-0140

SPONSOR INFORMATION:

District: _____ ☐ Unit ☐ Post ☐ Squadron ☐ Riders # _____

Location: _____ County: _____

(First & Last) Name: _____

Full Address: _____

Phone #: _____ Email: _____

SCHOOL INFORMATION:

School Name:	School's point of contact's name:	# of Delegate spot(s):

A card is sent to the sponsor listed in the sponsor section above; if you had any businesses, clubs or organizations that assisted in sending delegate(s) and want them to receive a card, please list their information below. If needed, attach a separate sheet.

Business/Club/Organization name	Point of contact's name, complete mailing address	Sponsored school & # of Delegate spot(s)
1.	1.	1.
2.	2.	2.
3.	3.	3.
4.	4.	4.
5.	5.	5.

Total # of delegate spots: _____ at $500.00 per Delegate

Total amount enclosed: $ _____

Note: A $25.00 fee will be charged for any check returned by the bank.
Also, checks cannot be accepted 90 days beyond date of check.

REFUND POLICY FOR 2027

The following REFUND POLICY will be followed:

All cancellations must be submitted in writing either by USPS mail: ALABGS, PO Box 140, Portage, WI 53901 or e-mail: alabgs@amlegionauxwi.org. Email is preferred. Reservation fees will not be rolled over to the following session.

* **For Unit sponsors** - the refund amount will be sent to the Unit's treasurer.
All other sponsors - funds will be sent to the name listed on the sponsorship form.

FULL REFUND - 100% Back!

A full refund of the delegate fee will be issued to sponsors* who notify Department Headquarters of the cancellation and request the refund by **April 15, 2027**.

PARTIAL REFUND - Read below for updated partial refund requirement.

If the sponsor's reservation form was received on or **before** January 31, 2027 and the cancellation and refund request is postmarked/emailed after April 15, 2027, each cancelled reservation will be assessed a $50 processing fee.

If the sponsor's reservation form was received **after** January 31, 2027 and the cancellation and refund request is postmarked/emailed after April 15, 2027, each cancelled reservation will be assessed a $100 processing fee.

NO REFUNDS - will be issued for cancellations postmarked/emailed on or after May 1, 2027.

SELECT ONE OF THE FOLLOWING OPTIONS:

☐ **Please transfer our Delegate fee to sponsor a delegate from another school.**

☐ **Please donate the non-refundable Delegate fee to the ALABGS General Fund.**

Note: If you do not select an option, your non-refundable Delegate fee is used to help offset expenditures of the ALA Badger Girls State program.

- If your Legion family is unable to pay the delegate fee, approach other civic organizations and businesses in your community or the school itself to help defray costs.
- If you will not be participating in the 2027 ALA Badger Girls State program, you must notify the school(s) you previously sponsored by January 31, 2027.
- Auxiliary Department Headquarters office does not notify a school when a sponsor withdraws from the program.
- Reservation forms and fees must be sent to Department Headquarters office by January 31, 2027.
- Make a copy of your completed sponsorship form for your record.
- Communication is the key to a successful ALA Badger Girls State session!